



**OFFICE OF THE REGISTRAR  
DIBRUGARH UNIVERSITY**  
Dibrugarh – 786 004, Assam

No. DU/EST-B/SC/III/556/1996/1903/4799

Dated: 05/06/2026

**Advertisement No. : DU/EST-B. 7 / 2026**

A Walk-in-Interview has been scheduled on **19<sup>th</sup> June, 2026 (Friday)** at “*Chintan*”, the Conference Hall of the Office of the Registrar, Dibrugarh University for the following post of Dibrugarh University as per the time mentioned below:

- i) **Name of the Post** : *Front Desk Executive* [on contract basis],  
*Vishranta-* The Dibrugarh University Guest House
- ii) **No. of post** : 01 (One) [Unreserved]
- iii) **Minimum Qualification:** Graduate in any discipline.
- iv) **Desirable** : a) Diploma or Degree in Hotel Management/ Hospitality Management/ Tourism Management.  
b) Having experience of at least 01 year in relevant field.  
b) Having a pleasing personality with public relation skills and good communication in Assamese, English and Hindi.  
c) Having a Certificate or Diploma in Computer Application.
- v) **Salary** : Consolidated fixed pay of Rs.18,246/- (Rupees Eighteen Thousand Two Hundred and Forty Six) only per month.
- vi) **Time** : 10.30 AM

**General instructions for the candidates:**

- 1) The appointment shall be on contract basis and purely temporary. The selected candidates shall have no claim for regular appointment in the University against permanent post by virtue of this appointment. The service to the post is terminable with a short notice of 07 (seven) days.
- 2) Candidates must bring all the original and self-attested copies of admit cards, certificates and marksheets from matriculation (10<sup>th</sup> standard) onwards, in support of their educational qualification and experience with the application in prescribed format which can be obtained from the University website : [www.dibru.ac.in](http://www.dibru.ac.in) 'Application form for grade III posts'.
- 3) The candidates shall have to register their names by depositing Rs. 300/- (Rupees Three Hundred only) as Registration Fee at the venue 30 (thirty) minutes prior to the scheduled time on the day of Interview. **No Registration shall be accepted after 11.00 AM.**
- 4) The candidates must be a permanent resident of Assam (PRC must be produced).
- 5) No. TA/DA shall be admissible to the candidates for attending the Walk-in-Interview.

**Sd/-**  
**Registrar**  
Dibrugarh University  
Dibrugarh

Memo No. DU/EST-B/SC/III/556/1996/1903/4800-4805

Dated: 05/06/2026

**Copy to:-**

1. The Hon'ble Vice-Chancellor, D.U., for favour of kind information.
2. The Guest House In-Charge, D.U., for favour of kind information.
3. The Deputy Registrar (Admn.)/ Assistant Registrar (Admn.)/ Assistant Registrar (F&A), D.U., for favour of information.
4. The Programmer, D.U., with a request to upload the advertisement in the University website.
5. Notice Board of the University.
6. Office File.

**Sd/-**  
**Registrar**  
Dibrugarh University  
Dibrugarh