



**OFFICE OF THE REGISTRAR  
DIBRUGARH UNIVERSITY**  
Dibrugarh – 786 004, Assam

No. DU/EST-B/SC/III/556/1996/1903/4247

Dated: 27/05/2026

**Advertisement No. : DU/EST-B. 5 / 2026**

A Walk-in-Interview has been scheduled on **02<sup>nd</sup> June, 2026 (Tuesday)** at “Chintan”, the Conference Hall of the Office of the Registrar, Dibrugarh University for the following posts of Dibrugarh University as per the time mentioned below:

**Post No [1]:**

- i) **Name of the Post** : *Front Desk Executive* [on contract basis],  
*Vishranta-* The Dibrugarh University Guest House
- ii) **No. of post** : 01 (One) [Unreserved]
- iii) **Minimum Qualification:** Bachelor Degree in Hotel Management / Hospitality Management
- iv) **Desirable** : a) Having experience of 01 year in relevant field.  
b) Having a pleasing personality with good communication and public relation skills.  
c) Having proficiency in Computer Application.
- v) **Salary** : Consolidated fixed pay of Rs.18,246/- (Rupees Eighteen Thousand Two Hundred and Forty Six) only per month.
- vi) **Time** : 11.00 AM

**Post No [2]:**

- i) **Name of the Post** : *Assistant Supervisor* [on contract basis],  
Day Care Centre, Dibrugarh University
- ii) **No. of post** : 01 (One) [Unreserved]
- iii) **Minimum Qualification:** a) A Bachelor’s degree in any discipline and  
b) Having minimum 02 years working experience in any reputed Preschool/ Kindergarten or equivalent.
- iv) **Desirable** : a) Having a Certificate/ Diploma in Montessori Teachers’ Training from a recognized Institute.  
b) Having knowledge in Computer Applications, Child Psychology, First Aid and Safety and also having good communication skill in English and Assamese.  
c) Female candidates shall be given preference.
- v) **Salary** : Consolidated fixed pay of Rs.18,246/- (Rupees Eighteen Thousand Two Hundred and Forty Six) only per month.
- vi) **Time** : 02.30 PM

**General instructions for the candidates:**

- 1) The appointment shall be on contract basis and purely temporary. The selected candidates shall have no claim for regular appointment in the University against permanent post by virtue of this appointment. The service to the post is terminable with a short notice of 07 (seven) days.
- 2) Candidates must bring all the original and self-attested copies of admit cards, certificates and marksheets from matriculation (10<sup>th</sup> standard) onwards, in support of their educational qualification and experience with the application in prescribed format which can be obtained from the University website : [www.dibru.ac.in](http://www.dibru.ac.in)  
→ ‘Application form for grade III posts’.
- 3) The candidates shall have to register their names by depositing Rs. 300/- (Rupees Three Hundred only) as Registration Fee at the venue 30 (thirty) minutes prior to the scheduled time on the day of Interview.  
**No Registration shall be accepted after 11.30 AM for Post No [1] and after 03.00 PM for Post No. [2].**
- 4) The candidates must be a permanent resident of Assam (PRC must be produced).
- 5) No. TA/DA shall be admissible to the candidates for attending the Walk-in-Interview.

**Sd/-**  
**Registrar**  
Dibrugarh University  
Dibrugarh

Memo No. DU/EST-B/SC/III/556/1996/1903/4248-54

Dated: 27/05/2026

**Copy to:-**

1. The Hon'ble Vice-Chancellor, D.U., for favour of kind information.
2. The Guest House In-Charge, D.U., for favour of kind information.
3. The Honorary Coordinator, Day Care Centre, D.U., for information.
4. The Deputy Registrar (Admn.)/ Assistant Registrar (Admn.)/ Assistant Registrar (F&A), D.U., for favour of information.
5. The Programmer, D.U., with a request to upload the advertisement in the University website.
6. Notice Board of the University.
7. Office File.

**Sd/-**  
**Registrar**  
Dibrugarh University  
Dibrugarh